

Application for Employment

Pre-Employment Questionnaire/Equal Opportunity Employment

Personal Information

Date: _____

Name (Last, First):		SSN:	
Present Address:	City:	State:	Zip:
Home Phone:	Cell Phone:		

Employment Desired

Position:	Start Date:	Salary Desired:
Are you presently employed?		
If yes, may we contact your employer?		
Have you ever applied to this company before?		
If yes, when?		

Education History

	Name/Location	Graduate Year	Subjects Studied
High School			
College			
Trade, Business, etc.			

General Information

Subjects of special Study/Research Work or special Training/Skills

US Military Service:	Rank:

Former Employers

Date (mm/yy)	Name & Address of Employer	Salary	Position	Reason for Leaving
From:				
To:				
From:				
To:				
From:				
To:				

References

Please give the names of three persons not related to you, whom you have known for at least one year.

Name	Address	Business	Years Known

Authorization

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

This waiver does not permit the release or use of the disability-related or medical information in a manner prohibited by the Americans with Disabilities Act (ADA) and other relevant federal and state laws."

Signature: _____

Date: _____

Interviewed by: _____

Date: _____

Do Not Write Below This Line

Remarks

Neatness:		Character:		
Personality:		Ability:		
Hired:	For Dept:	Position:	Will Report:	Salary: